

Tees Valley Target Sports Executive Summary of Meeting – 2nd April 2024

Attendance

Richard Frankland (Chair) - RF, Ron Benson – RB, Pete Costello – Part (Treasurer) – PC, Ken Hart (Secretary) – KH, Barry King – BK, Julian Sorrell – JS, Tony Curry – TC, Les Cook – LC, David Pengilley – DP, Mark Grimwood - MG, Clare Pinnegar - CP Peter Nicol (Note Taker)

1. Apologies

Geoff Bell, Phil Hughes, Rocky Wright and Ian Lindsay

2. Minutes of last meeting –5th March 2024

The minutes were moved as a correct record by TC and seconded by LC. The minutes were signed off by RF.

3. Matters arising (Not on the agenda)

- KH has started work on an archive. Boxed Lever Arch files are being used. Work in progress. **ACTION** – KH to progress and report back.
- PC confirmed that Rocky (RW) has been added to the WhatsApp list.
- PC has included Vit's competition details at Lawson Way on Saturday 13/04/24 for a miniature rifle competition on the Club's WhatsApp.
- RB reported that the Club's Enforcer had been sold and a deposit collected. **NOTED**
- MG reported that the Anchutz had a trigger set that was not the original. DP commented that the rifle had been bought new. The gunsmith is able to make adjustments to the mechanism and the rifle should be returned to the Club within a week.

- A detailed discussion took place regarding Committee members representing Sports members (i.e. non – firearm members) and their need for keys to Lawson Way. The arrangements for opening up and locking up Lawson Way were reviewed. It was **AGREED** that CP only needed a key for the roller shutter located near the kitchen and a key to the main entrance which will give access to 'B' Range, keys to the toilets, kitchen and the far end Fire Door. **AGREED** - other Sports Committee members also need the same keys. The guiding principle is that Sports members must not have access to the secure area. Likewise, RW to have restricted access. The same committee members need to know how to operate the Security Alarm.
- Lawson Way – opening up and closing down – whenever possible these operations should NOT be done by any Club member alone especially during hours of darkness. However, it was noted that sometimes single access was needed for operational reasons and exceptions needed to be made.
- KH reported that the key register has not been started. **ACTION** KH to action and report back.
- JS reported that the first item (Risk 7) on the Risk Register – Safety Culture in the Club, was being actioned this month and that it only affects RF and KH.
- JS reported no change regarding members becoming SSC trainers for training probationers at FBR shoots. Previously twelve FBR members had offered their services to mentor probationers. **NOTED** – JS has the training of probationers for SSC by experienced FBR shooters in hand.
- PC circulated a sample of a metal Club membership card that included a member's photo, a bar code, membership number and category – colour coded. Estimated cost for all members circa £300. **AGREED** – PC to progress with a view to adopting for 2025.

- A round the table discussion was held regarding the replacement of the Linotex Curtains in the backstop of 'A' Range. All **AGREED** that a Linotex replacement was preferred. **ACTION** – TC to do a report to the next meeting making recommendations:
 1. Changing position of pegs to hold backstops so that they can be reversible.
 2. Alternating string and target positions.
 3. Redesigning target frames to allow a change of position of targets.
 4. Change Range Orders so that targets do not continue the hitting of a small area of the backstop.
 5. Ensure the Linotex does not 'bulge'.
 6. As to which brand of 'Linotex' which should be acquired, the quantity and price.

- MG reported that it had not been possible to bring the clay launchers to Lawson Way since the last meeting. **ACTION** – LC and MG to keep under review – no particular urgency.

- KH reported that NSRA has confirmed that the Club's archery activities are covered by the Club's insurance policy.

4 Secretary's Report

4.i KH reported that there had been good representation by the Club at David Lowther's funeral. David had been a popular member and had participated in several shooting disciplines.

4ii. Five members want to do RCO training. All will have to do Range Safety Officer training first. MG available between 13/05/24 and 11/06/24 to attend.

4iii. Paul Phillips had reported no interest in a Club competition at Bisley.
NOTED

4iv. KH had received an email from former member John Hayes regarding Club Life Membership. After reviewing Mr Hayes membership record it was noted:-

- He had not fulfilled the requirement for 15 years Full membership.
- He was able to rejoin for £112.50.
- His associate membership started in 2007
- His probation finished in 2008
- His Full membership started in 2011
- His Life Membership was not applicable until 2026
- His attendance was less than 12 times per annum
- He has had two earlier responses from the Club

regarding his request for Life Membership.

ACTION – KH to reply to John Hayes e-mail after consultation with BK and RF in appropriate terms.

4v. LC has checked .22 ammunition requirements for Vit's competition on 13/04/24. **AGREED** - there was no need for the Secretary who is the Club FAC holder, to wait upon the Ammunition audit. All that was needed was a check of the cupboard used for storing the ammunition. If a particular calibre was low, then KH to restock. **ACTION** - KH to check ammunition stocks on a regular basis and restock as appropriate and ask the police for an increase in the amount of ammunition the Club can store.

4vi. Geoff Bell is using a tablet for recording competition scores and results. **ACTION** – PC to investigate 'cheap' tablets for scoring.

4vii. FBR Catterick range costs – **ACTION** – KH to investigate if Landmarc and MoD range costs have increased and report back.

4viii. A discussion was held about FBR shooters not attending after making a booking - 'no shows'. There had been three 'no shows' at the last FBR shoot. For probationers this wastes range allocation and trainer time. **AGREED** – any shooter that had been allocated a lane but was unable to attend, must contact by phone or email KH.

4ix. Under CASC rules any donations of £20 or more need details of the donor's name and address. It was noted that the CASC refund from HMRC for 2023/24 was circa £2,800 of which £580 was via FBR shoots. **NOTED** – that donations of £20 or more require the Club to inform HMRC of the donor's name and address and that potential should be advised accordingly.

4x. KH raised the question of pricing of ammunition and the resale to probationers. It was noted that PC had placed a price list on the store cupboard door and this revised price list had been adopted. **AGREED** – that KH in consultation with PC to buy ammunition as needed. KH to check with TC regarding purchase of air-rifle pellets.

4xi. Correspondence.

- KH had received a notification from the National Target Shotgun Association regarding their competitions.
- The police had raised the question as to whether all members of the Club had FAC's. It was confirmed that this was not the case. The police had asked to meet the Secretary to discuss the membership process generally and in particular to a former Club member. **AGREED** – The Secretary to meet with the police and discuss further.

5. Chair's Report

5.1 RF had previously circulated a suggested CASC Action Plan to the February committee which had been endorsed by your March meeting. RF had previously circulated a list of Letter A recipients detailing 'no shows' and their current status so that committee members could correct or amend as necessary. **AGREED** – RF to send out Letter A to those listed as 'no shows'.

5.2 A consequence of the agreed Action Plan was the need to amend the Club rules to require member's participation and attendance at Club events and activities as an incident of membership. RF had taken into account corrections and changes made since the previous meeting and had circulated the revised Club rules. The draft rules were subject to further discussion and will be considered at the June meeting. Until the new rules are approved by committee, the despatch of the action plan letters are on hold.

5.3 RF circulated a suggested brief to Peter Nicol (PN) regarding the negotiation of Heads of Terms for the purchase by the Club of the freehold interest of Lawson Way. The brief covered the following points:

- PN is to act as the Club's (client) representative, but not in a professional capacity.
- PN is to act in consultation with KH and PC, the three individuals be designated as the negotiating team.
- It was noted that Stephen Brown of Dodds Brown LLP is acting on behalf of the Club for progressing negotiations with the Council.
- In the event of the price and heads of terms being certified as reasonable and open market value by Dodds Brown LLP and that the amount and associated fees are within the Club's budget, then the existing trustees (RF, RB and DP) should complete the purchase with the trustees holding the legal estate on behalf of the Club.

5.4 It was **AGREED** that PN be a co-opted committee member for the specific purpose of securing the freehold interest.

5.5 PN to request a 'ballpark' figure from Stephen Brown and an estimate of his fees. **NOTED.**

5.6 Peter will provide updates on progress when there are significant developments.

5.7. RF reported that the SSC presentation was road tested on Sunday 24/03/24 and will be run on during April 2024 in the Lounge at Lawson Way. **NOTED.**

6. Membership Secretary's Report

6.1 BK circulated three applications for Sports membership:

6.2

BK circulated two applications for Full Probationary FA Membership:

Clare Jane Rooks Membership No. 56 John Ian Hebbbron No. 55

Both applications were approved.

John Solomon Membership No. 1041 Gareth Lee Pounds 1046 Ross Drummond 1057

All three applications were approved.

7. Treasurer's Report

7.1 PC was not available to give his report.

8. Lawson Way Range Report

8.1. TC reported that some work had been done to address roof leaks.

Further works to be undertaken once the weather improves.

8.2. The Club now owns a compressor. The pipework between the compressor and the turning targets is in hand. **ACTION** – TC/MG arranging safety certification of the compressor to comply with Health & Safety regulations.

8.3. A discussion took place regarding compressed air tanks used for Pre-charged Pneumatic (PCP) air rifles. It was noted that Lawson Way Range Orders specifically excluded the recharging of such tanks on the premises (indoor or outdoor) due to the potential dangers from the presence of pressurized vessels. **AGREED** – committee members to ensure that this requirement is adhered to and enforced at all times.

8.4 TC reported that the Safety Certificate works to make the Club compliant regarding smoke alarms, heat detectors and electrical circuits had been undertaken through IL. **NOTED**

9. Moorsholm Range Report

9.1 TC reported that there had been another landslip. Further remedial works will be undertaken once the weather improves and the land has had a chance to dry out. **NOTED**

9.2 JS had contacted PC with a suggested addition to the electronic attendance form so that users of Moorsholm could report any defects and deficiencies. **NOTED**

10. Any Other Business

10.1 RF sought approval to FBR RCO's take responsibility for

transporting ammunition to the range. **AGREED Date of Next Meeting – Tuesday 7th May 2024.**