

## **Tees Valley Target Sports Club**

### **Executive Summary of Meeting – 3rd September 2024**

#### **Attendance**

Richard Frankland (Chair) - RF, Ron Benson (President) – RB, Pete Costello – (Treasurer) – PC, Ken Hart (Secretary) – KH, Tony Curry – TC, Les Cook – LC, Phil Hughes – PH, Rocky Wright – RW, Julian Sorrell – JS, David Pengilley – DP, Geoff Bell – GB, Clare Pinnegar – CP, Ian Lindsay -IL Peter Nicol (Note Taker) - PN

#### **1. Apologies**

Mark Grimwood and Barry King.

#### **2. Minutes of last meeting – 6<sup>th</sup> August 2024**

The minutes were moved as a correct record by LC and seconded by IL. The minutes were signed off by RF.

#### **3. Matters arising (Not on the agenda)**

**3.1** PN referred to his previously circulated note summarising the terms of the 99-year lease between the Council and the Club. Regarding the obligations of the Club to keep the site clean and tidy, PC reported that all the accumulated rubbish and rubble at the west end of the site had been bagged up ready for collection. **NOTED**

**3.2** PN has been in contact with Dodds Brown regarding the purchase of the freehold of Lawson Way from the Council. In view of the Council not entering into negotiations PN instructed Dodds Brown to close the file. Dodds Brown are not charging a fee for their time and work on the Club's behalf. **NOTED**

**3.3** PN commented that a Community Asset Transfer would not be applicable as the standard terms is only 20 years, not the 99 years that the Club holds. **NOTED**

**3.4** Key Log – KH has prepared the forms to be sent out to known key holders. Work in progress. **ACTION** – KH to progress the key log and send out forms to known key holders.

**3.5** KH had sought to open an account with Kranks with a view to securing trade discounts on ammunition purchases. Kranks require account holders to be Registered Firearms Dealers. However, KH has

secured discounts from Keith Sports, Dubbs (Darlington) and Thimbleby Sporting Ground thereby gaining inroads into securing discounts for ammunition purchases. **AGREED** – KH to continue to seek discounts from ammunition suppliers wherever possible.

**3.6 Guest Day** – JS reported that expressions of interest had been received just for the morning of the Guest Day on 5<sup>th</sup> October. JS offered to be RCO for the full day. 8 No. guests have booked with 2 No. guests per lane being the norm. The cost per lane is £45. **AGREED** – the Guest Day will be only on the morning of 5<sup>th</sup> October.

**3.7** TC confirmed the date for the next Bring & Buy Sale as Sunday 6<sup>th</sup> October. **NOTED**

**3.8** Regarding the redesign of the Club's website, PC had contacted Vit and Jade Jackson (Ben Bamford's partner) to fix a meeting to coordinate what Jade was offering in terms of her experience as a web-site designer. PC had been unable to progress due to no responses to his suggestion of a meeting. **NOTED**

**3.9** PC has keys for Lawson Way ready to pass over to RW. PC has also prepared a set of instructions as to how to open up and lock up that he will pass to new Committee members. **NOTED**

**3.10** Tipton Ultra Shooting Vice – Club member, Matthew Smith, has agreed that the device be stored at Lawson Way. **NOTED**

**3.11** Garmin chronograph – the item has been purchased and it will be taken to future FBR shoots for members and RCO's to check rifle velocities. RF advised that the device needs charging before use. **NOTED**

**3.12** The Wi-Fi is operational. **NOTED**

**3.13** After the previously reported belief by Andy Cook, that there were discrepancies in the Range Certificate and Club Rules at Moorsholm regarding permitted calibers, RF reported that changes had now been made to the Club Rules. **NOTED**

**3.14** KH has given the go ahead to Andy Cook but with the proviso that any trips to Eskdalemuir will not be organized or underwritten by the Club. **NOTED**

#### 4. **Secretary's Report**

**4i** Now that the prospect of the Club purchasing the freehold of Lawson Way has not materialised, KH sought approval to a Land Agent being instructed to search for a suitable site to relocate the Club's activities from Moorsholm. The aim would be to secure a freehold interest in a site. A discussion ensued regarding what shooting and archery facilities a site might accommodate. PC reminded Committee that he had prepared a paper sometime ago giving guidance about the ratios between archery lanes, safety zones and distances.

RF commented that he had had a historic quote of a fee of £300 from RPS Young for site finding. **AGREED** – RF/PN to prepare a draft brief to bring back to Committee to form the basis of an instruction to a Land Agent.

**4ii** KH expanded on the reasons given to the August Committee regarding his retirement as Secretary. KH's doctor had advised him to cut back on non-essential activities due to a recent review of his medical condition. **NOTED**

**4iii** KH recommended that Mick Lord (ML) be formally be recognised as the Assistant Secretary. ML had been assisting KH in his duties. ML has had a career in education and administration and is a popular Club member. **AGREED** - ML be formally be accepted as Assistant Secretary in anticipation of him taking over as Secretary once KH steps down at the 2025 AGM subject to this arrangement being accepted by members at the AGM. ML be invited to attend future Committee meetings. **ACTION** – KH to inform ML of the Committees decisions.

**4iv** KH reported the need for an additional gun cabinet at Lawson Way for storing Club firearms. DP offered his redundant 8-gun cabinet (for scoped rifles) for £180. **AGREED** – the Club will purchase DP's cabinet for £180. TC to arrange collection and delivery to Lawson Way.

**4v** KH reported he had completed the audit of the Club owned firearms and all had been accounted for. **NOTED**

**4vi** KH with JS had carried out a review of new FBR protocols as a result of new guidance and instructions from Landmarc and the MoD. The Club has enjoyed a 100% safety record with FBR shoots and has complied with all the past rules and guidance along with following best practice as promoted by the NRA.

The points raised in the new protocols included:

- The Club's RCO must attend at Herontree North no later than 8:00am to sign in for the allocated/booked range.
- Only one person per lane allowed to shoot at any one time.

**AGREED** Comprehensive details of the new protocols will be circulated to RCOs and RSO's by KH once full details are made available.

**4vii** KH reported that there had been no further contact with the vulnerable person since his letter. Despite many attempts to contact the individual, all had failed. **NOTED**

**4viii** As agreed at the last Committee, KH had written to Cleveland Police regarding the receipt of hate mail by a committee member. KH had received no reply and accordingly had phoned. KH's verbal report was that as the last complaint was in 2018 the police would not take any action regarding the latest incident. However, if there were any more cases from the same individual, the police would consider prosecuting for harassment. **NOTED**

**4ix** KH reported 5 No. applications for training for members as RSO's. By the end of September there should be 5 No. members that have completed the RCO training. Three training helpers were identified as KH, JS and Mick Lord. Two Club members have come forward wishing to take the Instructors Course. KH had contacted the NRA with regard to Instructor training and if four candidates want to take the course, it can be undertaken at Lawson Way, otherwise the applicants would need to go to Bisley. JS emphasized it was important that all candidates should undertake the same training to ensure consistency. It was also important that trained instructors should run ranges for evenings at Lawson Way. The pool of instructors has increased in line with the number of trainers. **NOTED**

**4x** KH queried where 'new' archery equipment had arrived from. On advice from Nigel Case PC had bought the new bows and other equipment for £150.

CP requested new bosses to permit more use. CP suggested two targets on each boss. JS queried whether Range Orders and guidance from Archery GB would be complied with, and it was thought that a 'double' boss was likely to be non-compliant.

It was noted that CP will attend a course run by Archery GB.

**AGREED** – CP to arrange a meeting with Nigel Case Bob Dunn Colin Speechley and herself to agree what equipment and bosses are needed taking due regard to guidance from Archery GB in relation to the size of ‘B’ Range.

**4xi** Correspondence – None.

## 5. Chair’s Report

**5.1** The Committee noted the situation regarding attendance compliance in relation to CASC status. RF reported further replies from members explaining their inability to attend Club events, usually as a result of ill health. **ACTION** RF to draft an email for BK to dispatch to members urging more attendance for those that have not managed 12 Club events so far this year.

**5.2** The probationers reloading talk and quiz has been postponed to another date (to be decided) which is more convenient to those interested. A date will be agreed for the reloading talk to members. **ACTION** - RF will communicate the agreed date to BK and PC for notifying via WhatsApp.etc.

## 6. Membership Secretary’s Report

6.1 In the absence of BK, IL circulated one application for Sports Membership and one for Probationary Membership:

Sports Member – Ashley Anthony Francis Membership No. 1105

Probationary Member – Stephen Daniell “ “ 1012

**AGREED** Both the applications were approved subject to Mr. Francis providing a passport compliant ID photograph.

## 7.Treasurer’s Report

**7.1** PC provided documentary evidence in the form of the Club’s bank statements for the following standing of Club accounts: -

Current account	£2,341.33
General Reserve	£28,111.01
Land & Buildings	£40,299.51
Subscription Holding	£101.75
Tags	(£1,000.00) Refundable
<b>TOTAL</b>	<b>£70,853.60 (Excluding tags)</b>

## 7.2 Major Items of Expenditure

Linatex	£2243.00
Electricity	£1544.21
NRA Courses	£ 488.00
Pellets	£ 272.90
Landmarc support services	£ 123.78
Ammunition (K.Hart)	£ 175.00
Lawson Way repairs	£80.00
Archive storage boxes	£65.57
Rates	£31.00
Post Box (SBC)	£40.00
Lights	£23.94
Internet	£23.69
Paypal (Parking signs)	£19.71
Refuse/Rubble bags	£17.96
Water Rates	£22.00
Barclaycard	£9.00
Archery equipment	£150.00

- 7.3 It was noted that interest had been received on the Land & Building Account – 150.15, the General Reserve Account - £111.01 and the Subscription account - £3.64.

## 10. Lawson Range Report

10.1 TC reported that the Linatex has been ordered. **NOTED**

10.2 TC has contacted possible contractors for installing cameras in 'B' Range. Work in progress. **NOTED**

10.3 PC reported that new signage had been installed in the car park to Make it clear that drivers parked at their own risk. TC arranging for mitred sleepers to be placed to protect the lamp post. **NOTED**

10.4 PC reported a very poor turn out for the August tidy-up day. PC drew attention to the very poor condition of the areas around the targets in 'A' Range. PC emphasized that RCO's needed to check the condition of the ranges before signing the sheets to confirm that all was satisfactory. Likewise at the end of a session the ranges needed to be checked for any damage and if so a record made on the signing-off sheet. PC/DP check every Saturday to record the number of stray shots and damage to plasterwork and the increase in damage is significant.

**ACTION** – RCO's to be more vigilant in supervising shooters to ensure firearms are directed at the targets and not 'waved' around. RCO's to carry thorough checks before and after sessions.

**10.5** PC and DP complained that members were not using the correct recycling and disposal bins for rubbish. **ACTION** – RF to include requirement for Lawson Way and Moorsholm users to place rubbish in the correct recycling receptacle and that empty CO2 canisters should not be disposed of in Club premises.

**10.6** PC drew attention to the scaffolding boards over the cellar entrance are rotten. Anyone standing on that area likely to cause a collapse resulting in an 8' drop and serious injury. **ACTION** – TC arranging replacement boards and their installation as a matter of urgency.

**10.7** PC reported some new members arriving at Lawson Way and not knowing what to do or where basic facilities were located. **ACTION** – RF to speak to BK to check if new members are receiving their Welcome Packs.

## **11. Moorsholm Range Report**

**11.1** LC reported that Jim Smith has a new pick-up vehicle and is willing to transport clay traps to and from Moorsholm. **NOTED**

**11.2** LC now able to run a clay competition on Sunday 8<sup>th</sup> September. **ACTION** – PC to advertise on Club's WhatsApp site.

**11.3** GB reported that the floor boards on the firing point floor will be finished w/c 9<sup>th</sup> September. **NOTED**

**11.3** GB reported a tool box had been provided in the shed but that it needed populating with the necessary tools. Eg a claw hammer. **NOTED**

**11.4** TC requires a closure on 11<sup>th</sup> September for maintenance work on the firing point. **ACTION** – PC to place a notice on the WhatsApp.

**11.5** GB has arranged the supply and installation of two solar powered lights in the shed. **NOTED**

**11.6** GB reported problems with litter. It was suspected that much was due to non-members. **ACTION** – RF to include a mention in the next Bulletin.

## **12. Any Other Business**

**12.1** In response to a question from the Secretary JS advised that as there are no probationers at the next FBR shoot there is no need to take Club firearms. **AGREED**

**Date of Next Meeting – Tuesday 1st October 2024.**