

Tees Valley Target Sports Club
Minutes of the Meeting – 4 April 2023

1. Attendance

Richard Frankland (Chair) - RF
Pete Costello (Treasurer) - PC
Ken Hart (Secretary) - KH
Ron Benson (President) - RB
Barry King - BK
Tony Curry - TC
Les Cook - LC
David Pengilley - DP
Barry Grimwood - BG
Mark Grimwood - MG
Phil Hughes - PH
Peter Nicol (Note taker)

2. Apologies

Julian Sorrell

3. Minutes of the Meeting of 7th March

3.1 DP corrected that the Miniature Rifle Club is NOT the small bore rifle club. (Bullet point – top of page 3) Minutes otherwise approved and manuscript amendment made and signed off.

4. Matters arising (not on the agenda)

- 4.1** All committee members need to sign CASC status form. All
RF to send out copies of form to DP, MG, BK, PH, and BG RF
- 4.2** RF to convert Steve Nicholson's Safeguarding paper into a Club policy document. RF
- 4.3** RF to amend Range Orders to clarify distances being in metric imperial and the use of breach flags and for underlevers being racked three times and the action being left open. RF
- 4.4** PC had received notification of a competition being organized by the MLAGB. PC to publish details on Club website. PC
- 4.5** BK reported that necessary Section 21 declaration now included on revised membership application forms.

- 4.6** RF reported on his progress with mentoring a new member and has resolved previously reported safety concerns.
(See 5.d below.)
- 4.7** BK has not yet received an application for membership on behalf Grace Harbinson from her father, Colin. BK to deal BK

5. Chair's report

- 5.a** CASC details of Club changes of officers has been sent to HMRC. Peter Metcalfe was confirmed as CASC 'Appointed Person' – but see 6c below.
- 5.b** PC to review minutes of AGM and new constitution to ensure the Club does not contravene CASC rules in any way. PC
- 5.c** KH to send the new Club constitution to the NRA, NRSA and any other associations the Club is affiliated to. KH
- 5.d** RF reported that the new member in question was shooting accurately and complied with safety regimes and guidance. RF organizing six more mentoring sessions at Catterick. The new member in question was responding well to training. RF to insist on the probationer providing a medical review of his condition. RF to keep under review, however, another mentor is required. RF

6. Secretary's report

- 6.a** Club self-certify's Moorsholm as being safe. Maintenance regime in hand via TC's working parties. (See 10.1 below)
- 6.b** KH reported that Roger Johnson and Vit Kovalionok had demonstrated that the computerised Electronic Shooting Record is capable of:-
- downloading attendance at Lawson Way and FBR shoots
 - recording donations received from whom and when
 - recording firearms used by an individual member
 - providing a list of RCO's, RSO's and First Aiders
 - providing a list of Gift Aid members
- 6.c** Peter Metcalfe has had to resign as CASC representative for family reasons. PC agreed to act as 'Appointed Person' PC
Peter Metcalfe will continue to co-ordinate Gift Aid claims.
- 6.d.i** KH reported receipt of an Incident Report regarding the failure of a few FBR shooters at the last Catterick shoot, not completing and signing the requisite Declaration and

Donation Form. All agreed that this needed close monitoring by whoever is in charge of admin. at each FBR shoot.

Any Committee member at an FBR shoot to remind shooters and ask the RCO to cover in the range briefing -
No Form – No shoot

All

6.d.iii PC reported that with others he had to fill in excess of 50 holes caused by rounds hitting the ceiling and above the backstop in 'A' Range, in particular on Lane 3. The number of holes suggested extreme negligence or deliberate acts, either being unacceptable. One particular probationer had been warned that he was not putting his rifle down correctly.

The probationer had manual dexterity problems, as reported by the on-duty Range Officer (Andy Cook). The gentleman was admonished sternly. This was recorded on an Incident Report. MG reminded the Committee that the NRA monitor Incident Reports.

6.d.iv As Committee members, all need to be vigilant about the probationer in question during his probation period in particular. If it is considered he is not safe, the process needs to stop before he progresses to full membership.

All

6.e Club Bisley weekend arranged for Friday 21/04/23 – Sunday 23/04/23.

6.f DP and PC reported that the training session run by Geoff Bell on 05/03/23 had been successful, likewise the session on 26/03/23 run by DP. Next session being run by Dave Harbinson on 28/05/23. PC to arrange publicity.

PC

6.g KH reported that the accommodation address set up at Stockton Business Centre, had not been used in the preceding month.

6.h Regarding the redecoration and refurbishment of the Committee Room, foyer and office, TC had arranged for a quote from a firm of professional decorators using a high specification including removal of spalling plasterwork, making good plaster, sealing with proprietary damp resistant primer, undercoat and two coats of gloss at £2,200. It was noted that the external brickwork for these areas had been pointed and were now considered water proof, though the plasterwork was still drying out.

The Committee were reminded that the driving force for the works was to prepare Lawson Way for a possible visit by the elected mayor of Middlesbrough, this in turn was part of the pitch to

acquire the freehold interest of Lawson Way. Currently the Club holds on a 99 year lease at an annual rent of £2,250. The intention is to present a good appearance of the premises, and to demonstrate that 'we know what we are doing'.

After a debate PC suggested that Club member Mark Wilks (who has experience of painting and decorating) be approached to see if he would do the work along with a working party of other members. PC to speak to Mr Wilks. PC

6.i (i) KH has been in contact with the NRA regarding a Code of Practice regarding training for hand-loading at Bisley and MoD Ranges. At present nothing formalised, released or adopted. An article on the subject is due in the next NRA journal. (See MG report at 11.2 below)

6.i (ii) KH has contacted the Home Office regarding hand-loading and KH is awaiting a response from Cleveland Police.

6.i (iii) KH has received a letter from HMRC confirming that he is a 'fit and proper person' for CASC purposes. KH to file with other CASC papers. KH

7. Membership Secretary's Report

7.a. Various membership applications for Sports, Full and Firearm membership were circulated by BK. All those circulated had been approved by Cleveland Police. Details as follows:-

Full Membership

- 1) Denise Mary Harker
- 2) John Keith Robson
- 3) Theo George Topping

Firearm Membership

- 1) Robert Stanley Warner
- 2) Kevin Hunter Wale,
- 3) Matthew Lewis Smith
- 4) Joseph Graham Shaw
- 5) Philip Baines

Sports Members

- 1) Andrew Raymond Nutton
- 2) Neil Mactavish Wilson
- 3) Jonathan Darren Helliwell
- 4) Andrea Jane Wilson
- 5) Alexander Malcolm Conn
- 6) John Albert Helliwell
- 7) Adam Hassan Akhtar
- 8) Stewart Michael Nolan
- 9) Anthony Kemp

7.b BK reported that the new membership application form gives the police ability to check out the applicant's history.

8. Treasurer's Report

8.1 PC gave the following data:

Account status and income:		Previous month
No. 2 account	£1,524.01	£2,886.97
Land & Buildings	£32,037.95	£32,037.95
General reserve	£25,069.63	£25,069.63
Subs holding a/c	<u>£8,170.77</u>	<u>£7,940.77</u>
Total	£66,802.36	£67,935.32
Door Tags	£895	£875

Expenditure

UKPSA Affiliation	£102
Building Maintenance	£745
Landmarc	£658
Stockton B.C.	£40
Water Rates	£22
M'bro Council Tax	£55
Steel for targets	£314
Miscellaneous Stationery	£39

9 Lawson Way Range

9.1 See Item 6.d.iii above regarding excessive number holes caused by rounds hitting ceilings, above the backstop and other areas. Mondays were a specific problem evening. Three holes found in 'B' Range. Agreed that all Range Officers need to inspect the Range before firing commences. This is in accordance with Home Office guidance.

All

10 Moorsholm Range

10.1 TC reported work was due to start after 11/04/23 with work being programmed to be carried out on week days. It was agreed that the quote of £1319.28 for Marine Plywood and other materials from Craig Isabell be progressed.

The work is to address trip hazards, uneven paving slabs, etc.. discussed at the Committee meeting of 7th March.

The work will permit safe firing from a prone point.

TC requested to progress the works as previously discussed. TC

10.2 PC reported that a white sign reading ‘Danger Area when red flag flying’ was found in the shed. The sign is one of four and it needs to be re-instated back to where ever it came from.

TC to investigate and put sign back to where it belongs. TC

11 Any Other Business

11.1 JS had produced a comprehensive report about the domestic and logistic arrangements at FBR shoots. It was agreed that a full discussion be deferred until a Committee meeting could hear a presentation by JS. JS

11.2 Handloading

11.2i MG had been asked at a previous meeting to monitor the situation regarding any Code of Practice issued by NRA regarding handloading (See 6.1(i) above).

11.2ii MG reported that the NRA were trying to push reloading guidance to affiliated clubs. No new guidance in the 2023 hand book (The Bisley Bible). There is to be an article in the next NRA bulletin/magazine. There is no guidance approved by the NRA General Council or the trustees, therefore, nothing official.

11.2iii NRA trying to distance itself from handloading guidance. A Code of Practice was issued in 2015. A revised draft has since been circulated but not yet issued as a consultation document. Even the draft has not been approved by the NRA hierarchy.

11.2iv The NRA have produced a form requiring a shooter at Bisley to confirm that both the firearm and the ammunition is compliant and safe. RF commented that it was impossible to make such an assurance as every round would have to be dis-assembled to check, even factory produced rounds.

11.2v There is a proposal for the 2024 NRA General Council to make reloading part of the Safe Shooting Certificate.

11.2vi MG noted that even the large clubs at Bisley are not aware of the NRA posture – basically the NRA are trying to pass the buck regarding competency. To satisfy the MoD, the Club has a new form in which members certify that handloads have been competently produced.

11.2vii RF recommended no further action and that MG continue with a watching brief. The whole topic has immense insurance ramifications. Agreed. MG thanked for his presentation. MG

- 11.3** DP drew attention to NRA courses that are being changed to two days duration for RCO's and RSO's. Candidates only allowed one attempt at concluding examination.
- 11.4** PH requested that the Club provide 2" Shoot n'C's for the Stan Hollis Cup competition. KH to arrange and secure. KH
- 11.5** KH had received several enquiries as to when and where the Guest Day at Catterick was to be arranged. DP advised:-
- all shooters need to make a Section 21 declaration, includes date of birth, full name and address
 - give 48 hours of notice to the police
- Details should be included in JS paper on FBR domestics and logistics JS
- 11.6** LC arranging a shotgun competition on Easter Sunday. All were reminded that all competitions must be fully advertised and circulated with plenty of notice for all members to be able to participate. This also part of CASC obligations. All
- 11.7** PC requested from BK contact details for new members Including phone numbers and email addresses so that they can be included on the circulation list for Club WhatsApp and Club bulletins. BK/PC
- It was noted approximately 15 members do not have email addresses or phones capable of receiving WhatsApp messages. Agreed that these members would need to be informed via Royal Mail. PC and KH to co-ordinate. PC/KH

12 Date of next meeting

Tuesday 2nd May 2023 – 7:00pm start.

This is a true record of the meeting of 4th April 2023.

Proposed

Seconded

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