

**Tees Valley Target Sports**  
**Executive summary of the Committee meeting – 6<sup>th</sup> December 2022**

1. **Attendance:**

Richard Frankland (Hon. Chair and acting Hon. Secretary) – RF  
Pete Costello (Hon. Treasurer) – PC  
Barry King (President) – BK  
Ken Hart – KH  
Tony Curry – TC  
Barry Grimwood – BG  
Mark Grimwood – MG  
Paul Mallet – PM  
Julian Sorrell (note taker) – JS  
Ron Benson (Trustee) - RB

Apologies:

Phil Hughes – PH

2. **Minutes of the previous meeting.**

Proposed as a true record by PC and seconded by KH. Signed by both and minutes handed to RF.

3. **Matters arising not covered on the agenda**

RF noted that the steel cabinets for storage of personal data have now been installed and are in use. Consequently, the lounge/meeting room is now open for all users.

RF noted that actions regarding Competition & Awards Night are in hand.

RF noted that probationer training at Moorsholm had been completed. Thanks to RB and PM.

RF advised that renewals have been started. NRA and NSRA completed.

RF met with BK, Roger Johnson and Vit Kovalionok to discuss data protection. Ideas from Roger and Vit have been first class. Work on an electronic membership database has been steadily progressing and has an implementation date of 1<sup>st</sup> January 2023. Paper records maintained scrupulously by Dave Pengilley will be used for all necessary returns for 2022.

RF referred to the draft Training Application Form for NRA training. The committee unanimously agree to implement the form. There was a short discussion about the criteria for NRA RSO & RCO training. PC reiterated what he said at the last meeting in that the NRA training conditions include that the club Secretary has to endorse an application, the candidate has to have run a range, and there are other service conditions. RF noted the decision from the last meeting that applications would be considered consequential on completing full membership for a minimum of three years, voluntary assistance in running a range over a period of time, and formal application for support.

RF noted regarding hand loading that the full bore documentation has been updated to require a declaration, and the range orders for Lawson Way and Moorsholm now need similar updates.

**ACTION:** LC to arrange for appropriate updates to Lawson Way and Moorsholm range standing orders.

RF noted that clay shoots have been taking place, despite some issues. Thanks to committee members and those club members who have facilitated this.

#### 4. **Chairman's Report**

##### a) Proposed changes to the Constitution

RF noted that the trial management structure seems to have worked well over the past few months and has been well received by the membership.

JS gave an overview of the proposed committee designations and the functions each is expected to perform. The concept of just being elected to a committee will go under the proposal and everyone will have a designated role.

**ACTION:** JS to make amendments and correct typos.

**ACTION:** RF to draft notice of AGM and proposed change to the Constitution.

##### b) Incident Reports

RF noted the receipt of three incident reports.

Firstly, a report of a negligent discharge in A Range.

Secondly, a report of two newly qualified SSC holders chambering a round without the butt of the rifle being in the shoulder. In each case the mentor gave appropriate advice. Well done to the mentors and this clearly demonstrates the value of mentoring.

Thirdly, an incident concerning a full member at Lawson Way where a semi-automatic .22 was repeatedly cocked with a finger on the trigger and the butt not in the shooter's shoulder.

RF queried whether there had been any incidents at the December full bore shoot. KH advised that he had spoken to a full member about chambering a round with the butt of the rifle in his shoulder and given advice on how to hold the rifle to facilitate this.

##### c) Tuesday evening surgery feedback

RF reported speaking to a Sports Member who wants to qualify as a firearms member but has certain disabilities. The application form was highlighted as potentially being more generic.

Some members expressed concern that shotgun shoots are not going ahead and that this is the only sport in which they participate. However, it seems that the issue has been resolved and shoots now going ahead.

Lawson Way can sometimes appear untidy and causes a hazard for less-able members. RF said that this is also a concern if we have visitors such as when hosting NRA training sessions. PC advised that he regularly has to mop floors and empty bins, and furthermore sort out waste as people persist in putting plastic in black bin

bags and leave cups/cans lying around. MG suggested an item in the next newsletter about housekeeping.

**ACTION:** RSOs to be vigilant and advise people, if necessary, on waste disposal.

**ACTION:** RF to include housekeeping article in the next newsletter.

As an adjunct to cleanliness of the range, BK advised that a member has requested that he be allowed to remove brass and lead sweepings in return for a donation to club funds. There was a discussion about the proposal. Overall, it was felt that the offer should be accepted.

**ACTION:** BK to discuss with the member moving on from an offer in principle to the detail of how to manage the deal.

Some people reported finding the full bore rifle JotForm to be overly belligerent. PC responded that the comments on the form are those requested as necessary for applicants to be aware of. JS agreed with PC and suggested that the appropriate response was 'suck it up'.

Safeguarding was mentioned and the message is simple; to be aware and considerate of others.

## 5. Acting Secretary's Report

### a) Accommodation address.

RF reiterated his comments at the last meeting regarding a Post Office Box. As an alternative, RF has found out that an address plus a meeting room would be available at Stockton Business Centre for only £2 more than a Post Office Box. The contract would only require 1-months' notice to terminate so it could be tried and abandoned by the incoming committee if it wishes. RF advise that he has taken up a license as a trial. Noted by the committee as a good initiative.

### b) Club Rules

RF noted that he had discussed with PC and JS amending the Club Rules in alignment with changes to the Constitution. New sections should be added to encompass various policy documents that currently stand alone but also require updating. Changing the Club Rules is within the purvey of the Committee and the Rules are already somewhat lengthy, so it seems prudent to wait until a new committee is in post. The committee agreed.

BK, as Acting Membership Secretary, suggested stopping printing the various membership cards on coloured card as it can be time consuming and wasteful of card. BK suggested that printing multiple cards on a single sheet of white card with the colour being in the printing would be more streamlined. Following a discussion, the committee voted to keep the current coloured card system

### c) Request to use the lounge/meeting room

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RF advised that he had received a request by the Historic Military Arms Association to use the lounge/meeting room for its own AGM. Agreed to HMAA request and RF to advise accordingly.

**ACTION:** RF to advise HMAA that Lawson Way can be used for its AGM.

d) Christmas bulletin and notice of the AGM

Christmas & New Year closure dates for Lawson Way to be included in the bulletin. The dates were discussed and agreed as closure from 24<sup>th</sup> December to 2<sup>nd</sup> January inclusive.

PC advised that the landlord farmer at Moorsholm has given dates for closure of the range to allow his pheasant shoots to use the adjacent land. Basically, Saturdays on alternate weekends starting 10<sup>th</sup> December. Notice of closure to go in the bulletin.

**ACTION:** RF to include Christmas & New Year closure dates for Lawson Way as well as Moorsholm closures in bulletin.

**ACTION:** any bulletin ideas to be e-mailed to RF asap.

## 6. Correspondence

RF advised that confirmation of renewals had been received from the NRA and NSRA.

RF has received an e-mail from a member concerning HME shoots at Catterick. The committee discussed the requirements and some of the difficulties posed. It was agreed that decisions regarding HME and black powder shoots should be left to the new committee to discuss as it is too late in the committee cycle to make decisions which will bind the incoming committee. RF to advise accordingly.

**ACTION:** RF to advise club member accordingly.

**AGREED:** the new committee should invite one of its committee members, being an HME qualified RCO, to manage HME training and applications to shoot in the 2023 season, subject to the requirement for the range to be supervised by an HME qualified RCO in accordance with NRA requirements. The new committee should also discuss reinstatement of black powder shooting.

RF has received an e-mail from a member requesting permission to run various competitions in 2023 and award prizes totalling £140. Competitions would be run at Lawson Way and Moorsholm. RF suggested that this committee could not bind next year's committee but that the offer fitted with the concept of leads managing volunteer teams, and that in this case the suggestion covered two leads responsibilities. KH suggested that competition was welcome, and the formation of a club team(s) could also be considered by the new committee.

**ACTION:** RF to thank the member concerned for his offer and advise that it must be deferred for the new committee to decide.

7. **Risk Manager's Report**

Dave Harbinson did not attend the meeting although he was expected.

Notes and a draft risk assessment sheet had been circulated before the meeting. The committee reviewed what had been submitted by Dave and welcomed the submission of a full report.

**ACTION:** RF to advise Dave Harbinson that a full written report is to be welcomed.

8. **Acting Membership Secretary's Report**

BK presented various applications for membership, and all were agreed:

D Sturgeon  
M Brown  
C Taylor  
R Lynch  
E Hall  
J McDougal  
P Lincoln

9. **Treasurer's Report**

PC gave the following data as at 05/12/22:

Nº 2 a/c - £931.23  
Land & buildings a/c - £30,031.17  
General reserve a/c - £23,875.391  
Subs holding a/c - £5,851.56 (not accounted for until next year)  
Total - £60,689.35  
Tags a/c - £860.00

Expenditure:

Rates - £55.00  
Water rates - £22.00  
NSRA - £383.00  
NRA - £2,352.00  
Cleaning & catering supplies - £79.73  
Shooting supplies - £167.00  
Builder - £1,882.00

An electricity bill refund of 292.40 was received, due to the price cap.

10. **Lawson Way**

The only item to report was a slight lifting of the floor in A Range, reported in the daily range log by MG. PC advised that the builder considers this to be ingress by ground water, not a burst pipe.

11. **Moorsholm**

TC suggested the appointment of a land agent to search for alternatives to Moorsholm and advised that he has spoken to a couple of his contacts who say that they may be able to offer land. PC pointed out that finding a piece of land is not as difficult as finding one where there is no risk of annoying local residents with noise. RF said that when he had discussed the matter with the land agent at that time, the land acquisition costs would consume the bulk of the club's savings and that there would be groundworks to fund as well. JS offered the opinion that spending money now would be a better option than waiting and potentially finding that Moorsholm would not be re-certified before taking action, and then being without a range for longer than necessary. RF also said that if we found a piece of land the groundworks to turn it into a range could prove prohibitively expensive. TC thought that he could arrange for groundworks at a much reduced cost than RF's fear. A formal proposal to appoint a land agent to make a positive search was made by TC and seconded by MG. **AGREED:** TC to speak to his contacts initially about land and if that is unsuccessful, has authority to approach a land agent to undertake a positive search.

JS advised that there might be a closure of Moorsholm over the Christmas/New Year period for a working party. The date is undecided.

12. **AoB**

None.

13. **Date of next meeting**

3<sup>rd</sup> January 2023. 7pm start.