

Tees Valley Target Sports Club

Executive Summar of Meeting – 3rd December 2024

Attendance

Richard Frankland (Chair) - RF, Ron Benson (President) – RB, Pete Costello – (Treasurer) – PC, Ken Hart (Secretary) – KH, Mick Lord – ML, Mark Grimwood – MG, Tony Curry – TC, Les Cook – LC, Barry King - BK, Julian Sorrell – JS, David Pengilly – DP, Clare Pinnegar – CP, Peter Nicol (Note Taker) - PN

1. Apologies

Phil Hughes, Geoff Bell, Rocky Wright and Ian Lindsay

2. Minutes of last meeting – 5th November 2024

The minutes were moved as a correct record by LC and seconded by CP. DP corrected Item 10.3 – The RO's had reported feedback from 'A' Range and not 'B' Range. The minutes were corrected accordingly and signed off by RF.

3. Matters arising (Not on the agenda)

The minute numbers quoted are from the meeting of 05/11/24

3.3 The items detailed had not been ordered due a delivery address not being agreed. KH suggested the Stockton Business Centre, where from KH will collect and bring to Lawson Way. **ACTION** – PC to order the items needed by CP accordingly.

3.4 KH reported that all except one (David Shutt) of the new RSO's/RCO's had taken turns in supervising the ranges at Lawson Way. David had just started a new job. **NOTED**

3.6 RF queried whether the agreed Safeguarding Policy was being implemented. MG offered his assistance when he was available. TC and CP volunteered to be Safeguarding Officers and take the training.

AGREED

4iv A discussion was held regarding supervision on Saturday mornings. RF queried whether a rota had been arranged. PC reported he was "keeping an eye on 'B' Range". **AGREED** – The Saturday morning RSO's/RCO's need to get together and organize monthly rotas. TC/RW to take the lead.

5.1 RF asked whether the seven committee members had devised their safety/command/SOP and confirmed that GB had submitted his to the

Secretary. TC and RW working on a Range Safety Brief. RF drew attention to the Standard Operating Procedure he had drafted and reminded the relevant committee members that they had to do the same and report progress. **AGREED**

5.3 ML/KH and BK to follow up the previously agreed **ACTIONS**: -

- The Secretary arrange with the IT volunteers to develop the EDMS in line with the Auditors recommendations.
- BK to check 2025 membership renewals against the details provided in Minute 5.3 of the meeting of 5 November.

RF stressed the importance of these actions in order to follow the previously agreed CASC Action Plan.

10.3 KH reported he had spoken to a member regarding his fall of shot when using 'A' Range. KH had passed over details of how to clean his rifle. KH had arranged for the member's reloaded rounds to be visually checked before firing.

DP commented that he had observed the member's reloads and they were seriously defective. In addition, his rifle needed a thorough clean.

ACTION – RF to withhold Safe Shooting Certificate from the member until we are satisfied that he is competent in reloading and that his rifle has been stripped and cleaned in accordance with the manufacturer's guidance previously supplied. **ACTION** – KH to continue to mentor the member and report further on progress. In the meantime, all RSO's/RCO's to monitor the member's 'live firing' and report as appropriate.

10.5 Matt Smith had not left the scope mounts or gun vice **AGREED** – ML/MG to chase.

10.6 PC has not ordered the replacement part for the photo-copier. The lowest price he has found so far is £800 for a 'fuser'. **NOTED** – work in progress with PC.

10.7 PN reported no response from the agents circulated with the Brief for a replacement Shooting Ground. However PN had reviewed old Ordnance Survey maps for Bishop Middleham/Trimdon/Fishburn area to identify abandoned quarries that may be suitable. PN has identified 4 possibilities. **ACTION** - PN to carry out further enquiries and arrange approaches to the landowners.

4.Chair's Report

4i The Chair referred to his previously circulated report and his first section regarding charging for FBR and CASC guidance in relation to the possibility of granting concessionary memberships for low income participants. The report set out the Chair and Authorised Official's (PN) interpretation of HMRC's guidance. In particular the guidance focused on:

- All members being able to fully participate in the Club's activities
- How clubs should deal with 'significant obstacles' to full participation
- Encouraging participation

In conclusion the Chair's report recommended the creation of a concessionary membership scheme for Firearm Members for members on low/modest incomes. In addition, the committee was asked to consider options regarding charging arrangements for FBR.

4ii PC and JS had expressed strong views about the Chair's proposals. PC believed any concessionary scheme would be divisive. PC's interpretation of the HMRC guidance differed to that of the Chair's. PC understanding was that at least 50% of members had to participate fully in all the Club's disciplines which was clearly unreasonable.

AGREED – PC to put his understanding of the guidance to ACASC and seek their advice as to how the Club should comply in terms of CASC requirements and report back.

4iii The Chair updated the committee regarding hate mail received by some committee members and a meeting that the Secretary and Chair had had with the police. **NOTED**

4iv The Chair provided feedback from the 'Reloading Gig' held on 24/11/24. It was attended by 10 members. The Wi-Fi worked well. All enjoyed the event. It is planned that similar sessions be run annually with each concluding with a 'fun' quiz. Several participants had contacted KH to organize a 1:1 reloading demonstration. **NOTED**

5. Secretary's report

5.1 KH invited the committee's views on the organizing of the 2025 AGM. **AGREED** – Venue – North Ormesby Working Men's Club. Competition winners to be given prizes as opposed to medals.

AGREED – KH to report back with a date.

5.2 KH introduced the suggestion of allowing Club members becoming officials after five years of membership rather than the current requirement of ten years. **AGREED** – the requirement for ten years

membership be reduced to five with the proviso that an official cannot be a committee member or official at another shooting club. The committee's recommendation will need to be put to the AGM as the constitution will need amending. (80% of full members at the AGM present and voting will need to approve the change to the constitution.)

5.3 MG presented his paper setting out the pro's and con's for a Registered Firearms Dealer (RFD) being a club member to provide a service to other members. If the suggestion is approved in principle, MG will check out any CASC implications. Other points included:

- Feedback from the police was favourable in that the Club already holds ammunition and firearms at Lawson Way and is a Home Office approved club.
- An RFD based at Lawson Way would require the provision of extra security
- Under the existing lease there is a minimal inspection requirement by the council as landlord. The council as planning authority may require approval to a change of use.
- The majority of the Club membership is well educated and experienced.
- An RFD in situ could be tax efficient in favour of the Club
- There would be no dealing between the RFD and non-Club members
- The RFD and Lawson Way would not become a repository for deceased members firearms
- There is a minimal set up cost of £200 (payable by the Club) for applying for an RFD licence.
- The maximum amount of shooter's powders that would be stored would be limited to 15 kg.
- If the proposal is accepted in principle, MG would move on to preparing a formal Business Plan
- An RFD would be able to 'bulk purchase' and pass on discounts to Club members

Comments regarding MG's presentation included:

1. LC commented that being an RFD was a full-time job.
2. LC had been able to operate his business using a 'servant' for day-to-day running with LC having overall responsibility.
3. PC commented the existing Lawson Way store was not suitable for use by an RFD. However, the proposed new extension could be constructed to an armoury specification with the only access being

internal from the existing building. Any storage for the clay traps trailer would be via an external access.

4. PC commented the Club is able to trade with no likely restrictions
5. The Club's FAC holder could be the RFD.
6. The best security system for an armoury should include smoke and a high-pitched sounding alarm
7. MG confirmed that his intentions of becoming an RFD was entirely separate and he was not proposing to work in a dual capacity.

ACTION – TC to contact Alan Dixon to hold off with extension plan preparation until the Club has decided its requirements for the extension.

ACTION – a decision on MG's proposal be deferred until a new committee in place after the AGM.

5.4 The RCO's/RSO's wanting to take the NRA Instructors course are; Andy Cook, Ben Bamford, Mark Batty, Brad Cheeseborough and Mark Grimwood. **NOTED** - KH awaiting dates from Stephen Bowser (NRA) for RCO course and NRA Instructor course.

5.5 KH reported the purchase of a reloading stand. The purchase of a RCBS or Lee single-stage press is in abeyance as LC may have one suitable for sale/donation to the Club. **NOTED**

5.6 KH has spoken to Paul Philips about a 2025 Bisley trip. **ACTION** – KH to clarify with Paul Philips about the proposed arrangements.

5.7 Current position regarding the proposed extension to Lawson Way – TC reported that Alan Dixon (Architectural Technician) had established that the proposed size of the extension meant it fell within Permitted Development regulations and therefore planning consent was not necessary. Any extension will still need Landlord's consent and Building Regulation approval. **NOTED.**

5.8 KH had tried to contact Archery GB without success, to arrange a course for CP to attend. KH has spoken to Bob Dunn and he will provide KH with Archery GB contact details. **NOTED**

5.9 KH/ML are in the final stages of completing the MLAGB renewal. **NOTED**

Correspondence

KH/ML have formulated a car parking procedure for attendance at the Catterick Ranges. **ACTION** – KH/ML to bring the details to the next committee.

6. Membership Secretary's Report

6.1 BK circulated one application for Full Membership:

Clive Andy Lomas Membership No. 61

6.2 BK circulated four applications for Sports membership:

Barry Willis	Membership No. 1102 (Sports)
Stephen Walker	“ No. 1103 (Sports)
Bobbi Alice Dowey	“ No. 1109 (Probationery)
Gary Dowey	“ No. 1110 (Probationery)

All the applications were approved.

7. Treasurer's Report

7.1 PC produced documentary evidence in the form of the Club's bank statements for the following standing of the Club's accounts:

Current account	£2,088.47
General Reserve	£20,084.73
Land & Buildings	£40,450.22
Subscription Holding	£2,767.86
Tags	(£1,000.00) Refundable
TOTAL	£65,391.28 (Excluding tags)

7.2 Major Items of Expenditure

NRA	£3,091.00
NRSA	£581.00
Landmarc	£768.50

Targets	£463.40
Electricity	£325.59
Ammunition	£820.00
Reloading Kit	£162.42
Silicone socks	£24.99
Rates	£31.00
Post Box (SBC)	£40.00
Web site	£13.72
Internet	£21.60
Water Rates	£27.00

8. Lawson Way Range Report

8.1 TC reported that to deal with the roof leak, he needed to wait until the standing water had gone before boring a hole through the concrete roof and fitting a drainage pipe. As previously suggested the core from the boring will be retained to demonstrate that the roof contains no Re-inforced Autoclaved Aerated Concrete (RAAC) **NOTED**

8.2 TC has had the steel plates positioned over the access to the cellar. **NOTED**

8.3 TC had arranged for a lorry to collect the rubbish from the rear of Lawson Way but due to the configuration of the gates was unable to get close enough to collect. TC organizing another lorry and a fork lift truck to remove the large Gimpy/dumty bags of rubbish. **NOTED**

8.4 TC reported that the installation of CCTV cameras in 'B' Range had commenced and that the electric wiring was in place. The cameras and monitors are programmed to be operational by 09/12/24. **NOTED**

8.5 Some users of 'B' Range had constructed their own target benches which were non-compliant to safety specifications. The construction involved the use of soft wood and domed bolts which are a ricochet hazard. The committee acknowledged that the relevant members were motivated by of an 'excess of enthusiasm' which in future needed to be directed through the appropriate channels.

AGREED – KH/TC to speak again to those concerned that they must not make their own benches. If equipment is needed, they must ask TC who will consider and organize safety compliant gear. JS suggested that the need to be safety compliant be provided to the culprits in writing.

8.6 TC sought the Christmas closing dates so he could organize the installation of the Linotex in 'A' Range. Lawson Way shut between 22/12/24 and 01/01/25 inclusive. Re-opening Thursday 02/01/25.

9. Moorsholm Range Report

9.1 There is a clay shoot on 08/12/24.

9.2 KH/ML organizing Christmas gifts for the farmer to be delivered before 25/12/24. Not whisky. **NOTED**

10. Any Other Business

10.1 RW has arranged a competition in 'B' Range on 21/12/24 – with prizes.

Date of Next Meeting – Tuesday 7th January 2025.