

**Tees Valley Target Sports Club**  
**Executive Summary of Meeting – 9 January 2024**

**Attendance**

Richard Frankland (Chair) -RF, Pete Costello (Treasurer) – PC, Ken Hart (Secretary) – KH, Ron Benson (President) – RB, Barry King – BK, Phil Hughes – PH, Mark Grimwood – MG, Julian Sorrell – JS, Tony Curry – TC, Les Cook – LC, David Pengilley – DP, Clare Pinnegar – CP, Peter Nicol (Note Taker)

**1. Apologies**

Barry Grimwood

**2. Minutes of last meeting – 5th December 2023**

The minutes were moved as correct by LC and seconded by MG. The minutes were signed off by RF as being an accurate record.

**3. Matters arising (Not on the agenda)**

- CP confirmed that the archery storage cabinet had been checked and cleared.
- LC had spoken to Mr Liddle and there were no more dates provided when Moorsholm could not be used by the Club.
- RF confirmed that all probationers had now received copies of the Club's Autumn Bulletin.
- KH/JS had agreed a standardized FBR Range Briefing. A laminated copy was placed in the FBR cupboard in the Store along with copies of Form FBR 3. **ACTION** KH to send out copies of the revised briefing to the RCO group.
- KH has provided RF and JS with access to the Data Base regarding SSC holders.
- BK has circulated dates for 2024 FBR shoots.
- BK/KH have an outstanding **ACTION** to draft a welcome pack for new members and probationers. (Item 4.9 minutes of 05/12/23)
- RF and DP to meet with Peter Metcalfe on 18/01/24 to progress the establishment and running of the Ammunition Ledger. **NOTED**

- The Miniature Rifle Club open event attended by a clothing company and organized by PC, DP, RF, KH, TC and Rocky Wright had been a great success and a credit to all involved. The Committee gave a vote of thanks to PC and DP for organising.

#### 4. Secretary's report

- i. An electronic lock has been fitted to the Store by PC.
- ii. KH confirmed he now has all the 2023 competition results.
- iii. KH has now received an updated GDPR Club policy document from Vit Kovalionok. **ACTION** – that the policy be accepted and that KH send a letter of appreciation to Vit for his work.
- iv. The venue for the AGM was confirmed as the First-Floor concert room at the North Ormesby Workingmen's Club, 66 Westbourne Grove TS3 6EF on Thursday 8<sup>th</sup> February 2024 at 7:00pm. There is a lift that provides disabled access.
- v. No response has been received following the marketing exercise for surplus Club firearms. **ACTION** – PC to use the Club's web site to market the surplus Parker Hale T4 rifle.
- vi. **ACTION** - The NRSA affiliation renewal will be completed by KH imminently.
- vii. It was **AGREED** that KH would seek a secure location for archiving important Club documents and report back.
- ix) Correspondence
  - a.) KH drew attention to a letter sent to him and previously circulated to Committee members from Messrs. Evans and Phillips dated 29/12/23 regarding Club competitions at Bisley. KH had also previously circulated Guidelines for competitions in relation to the President's Cup and Metcalfe Cup competitions dated 27/06/15 and revised 24/03/23. After discussion it was **AGREED** that KH would respond to Messrs. Evans and Phillips to seek clarity on:
    - Who would be the RCO at Bisley supervising competitions?
    - More information regarding the definition of a 'classic' rifle. It was suggested 1959 should be an end date.

- HME – particularly drawing attention to NRA regulations, the need for an authorised classified RCO, competitors having the necessary SSC certification, the proposed means of testing a competitor that they are HME competent and finally the need to use targets approved by the NRA.
- **ACTION** – KH to report back to a future committee the response received.

b.) Correspondence had been received regarding the preparation of Range Action Safety Plans (RASP). JS advised that each RASP for a Catterick shoot needed to have the appendices tailored to the particular range and give details of the relevant RCO and RSO. **ACTION** – KH/JS to ensure that a suitable RASP is available in the 'Battle Bag'.

c.) KH was asked if the NRA had provided details of when NRA training courses would be held at Lawson Way. **ACTION** - KH to contact the NRA and establish if they had any planned dates for using Lawson Way.

d.) An email had been received from Andy Cook seeking approval to him organizing a .22 rifle competition at 100 yards at Catterick ranges. **ACTION** – KH to respond that the request be dealt with at the same time as a programme of other competitions is prepared and that the request be deferred until the AGM elects a new committee.

## 5. Chair's Report

**5.1** RF had previously circulated a report to committee members regarding CASC Participation Requirements. Dependent on further details being extracted from the Electronic Shooting Records System (ESRS) it was **AGREED** that RF/JS should prepare an action plan: -

- To ensure that steps are taken to comply with CASC guidance.
- Make recommendations to amend the Club rules accordingly and to update the rules generally.

**5.2** RF has sent a letter to Mr Corney as agreed at the December meeting. **ACTION** – RF to keep under review until a reply is received and report back accordingly.

**5.3** RF has spoken to Stephen Brown of Dodds Brown Chartered Surveyors. The conclusion was reached that the likelihood of starting meaningful discussions with the Council for the Club acquiring the freehold interest in Lawson Way was slight. **ACTION** – RF to stay in contact with Mr Brown and report back with any new information.

**5.4** RF invited committee members to submit names to RB of Club members who have contributed to the working and promotion of the Club during 2023 and who should receive a letter of commendation. **ACTION** – RB was authorised to consider recommendations received and issue letters accordingly.

## **6. Membership Secretary's Report**

- 6.1 BK circulated applications for various classes of Club membership.

**APPROVED** for Full Membership having successfully completed training:

Raymond Kevin Bushby - Firearms Member No.31

Joseph Gavin Baines - Firearms Member No. 53

**APPROVED** for probationary firearms membership:

Joel Routh – Firearms Member No.52

Approved for Probationary Sports membership

Anthony James Jenkins – No. 1054

Ross Drummond - No.1057

The application for Firearms Membership from Scarlett Parkin was deferred.

- 6.2 RF requested details from BK of members that have not renewed their membership. **ACTION** – BK to supply the information requested.

## 7. Treasurer's Report

7.1 PC provided documentary evidence in the form of the Club's bank statements for the following standing of Club accounts: -

No. 2 Account	£3,542.01
General Reserve	£20,075.19
Land & Buildings	£34,208.93
Subs Holding	£13,125.91
Tags	(£940)

**TOTAL** with subscriptions - £70,952.04

### 7.2 Major items of expenditure

Moorsholm Rent	£1,050.00
Water Rates (NWA)	£29.00
MBC Rent	£562.44
Postal Services (SBC)	£40.00
NSRA Affiliation	£555.00
British Fieldsports	£5.00

## 8. Lawson Way Range Report

8.1 PH reported that the .22 Anchutz rifle was with Steve Thomson (Gunsmith) awaiting repair. The estimated cost to replace the damaged part was £350. There was the possibility of a lower figure if another suitable rifle could be 'canabalised'. **ACTION** – PH to continue to monitor and report back on progress and price.

## 9. Moorsholm Range Report

9.1 The CCTV camera that PC installed has suffered irreparable water damage. **ACTION** – PC to purchase a new camera, take steps to waterproof it and then install.

## 10. Any Other Business

10.1 PC emphasized that Lawson Way range officers must ensure that all heaters are turned off before locking up.

10.2 The electrical circuits at Lawson Way need a safety check at a cost of circa £1,000. **ACTION** – PC to make the necessary arrangements.

10.3 PC proposed a change to the Club's rules regarding the qualifying period for granting Life Membership. Currently the qualifying period is 15 years after being a member before 01/01/2015. PC was concerned that there may be an argument of 'discrimination'. After a vote it was **AGREED** that the qualifying period for Life Membership should be increased to 18 years including associate membership years.

**Date of Next Meeting – Tuesday 13<sup>th</sup> February 2024 at 7:00pm. This the first Tuesday after the AGM.**